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Fees made in line with BMA Fee Finder guidance

These standard charges are considered to be for normal and routine non-NHS services carried out by Aberlour Medical Practice. They are subject to adjustment either way on a case-by-case basis depending on the situation and actual time and effort involved in the preparation and delivery of the service.

Non NHS Charges Guidelines

As at:

19-Apr-19

Council

Ser	Service	Charge	Remarks
1	Council - Severely Mentally Impaired Application Form	£15.00	

Crown

Ser	Service	Charge	Remarks
2	Professional Witness Rate 2 - 4 Hours	£112.00	2 - 4 hours
3	Professional Witness Rate 2 Hours	£75.00	Up to 2 hours
4	Professional Witness Rate 4 - 6 Hours	£170.00	4 - 6 hours
5	Professional Witness Rate over 6 Hours	£225.00	Over 6 hours

DVLA

Ser	Service	Charge	Remarks
6	Drink Driving	£100.00	
7	DVLA Blood Test Only	£39.00	
8	DVLA BPREPLY	£40.00	
9	DVLA CG1 - Questionnaire	£40.00	Completion of questionnaire
10	DVLA CG2 - Exam	£85.00	Examination
11	DVLA CG2 - Questionnaire	£40.00	Completion of questionnaire
12	DVLA CN1	£85.00	Completion of questionnaire
13	DVLA CN2EXAM-	£85.00	Completion of questionnaire
14	DVLA DG2 - Questionnaire	£40.00	Completion of questionnaire
15	DVLA DR2 - Questionnaire	£40.00	Completion of questionnaire
16	DVLA FEP2 - Questionnaire	£40.00	Completion of questionnaire
17	DVLA FEP2V - Questionnaire	£40.00	Completion of questionnaire
18	DVLA M2	£40.00	Completion of questionnaire
19	DVLA M2EXAM	£85.00	Examination Required
20	DVLA PK2	£40.00	
21	DVLA PK2EXAM	£85.00	Examination Required
22	DVLA-Request for Information	£40.00	Production of documents
23	Medical	£100.00	
24	Questionnaire - DVLA PK2C	£42.00	Completion of questionnaire

Employment

Ser	Service	Charge	Remarks
25	Asbestos Medical Examination (A)	£50.00	Agreed prior to examination
26	Asbestos Medical Examination (B)	£75.00	Agreed prior to examination
27	Asbestos Medical Examination (C)	£100.00	Agreed prior to examination
28	Asbestos Medical Examination (D)	£125.00	Agreed prior to examination
29	BCG Vaccination	£79.80	
30	Certificate of Incapacity	£45.00	
31	Childminder Health Form	£91.00	
32	DWP GP Factual Report	£33.50	
33	Employment Medical	£100.00	

This document is uncontrolled when printed. Contact the Practice Manager in the first instance.

Ser	Service	Charge	Remarks
34	Extract Record (No Examination)	£67.00	
35	Full medical with report	£80.00	
36	HGV / PSV Medical (Apr 18+)	£130.00	
37	Medical HGV / PSV	£100.00	
38	NHS Employee (Prospective)	£55.00	
39	Pre-Employment Medical - (Full)	£100.00	With Report
40	Report (No Examination)	£80.00	Per 30 Minute session
41	Report and Opinion < Nov 17	£100.00	
42	Report and Opinion > Nov 17	£133.00	
43	Report on Pro Forma	£89.50	

First Aid

Ser	Service	Charge	Remarks
44	Training First Aiders	£177.50	Per hour
45	Training First Aiders Examination	£177.50	Per hour
46	Training First Aiders Mileage	£0.56	Per mile

Gender Recognition

Ser	Service	Charge	Remarks
47	Gender Recognition	£80.00	Medical Report pro forma

Government

Ser	Service	Charge	Remarks
48	Community Service Cert of offenders who fail to attend	£40.60	Scotland only
49	Extract from Records	£48.40	
50	GDPR - Medical Records	£0.00	No charge
51	Medical Examination and report in surgery	£135.00	up to 45 mins
52	Report on pro forma	£61.90	eg 20 mins
53	Report written	£94.15	eg 30 mins
54	Session	£560.00	eg 3 hours
55	Work in Surgery	£186.20	Indicating time where appropriate
56	Work out of surgery	£188.30	Up to 2 hours
57	Work out of surgery	£282.45	Three hour session
58	Work out of surgery	£94.15	Up to one hour
59	Work out of surgery - Certificate	£19.80	No time element invloved

Insurance

Ser	Service	Charge	Remarks
60	Aegon Questionnaire	£22.70	
61	GP Report for insurance applicants	£104.00	
62	GP Report for insurance applicants (SW)	£118.00	Scottish Widows
63	GP Report for insurance companies (simple format)	£20.00	
64	GP supplementary reports	£27.00	

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Ser	Service	Charge	Remarks
65	Life Assurance (Royal London 2017)	£89.00	

Medical Records

Ser	Service	Charge	Remarks
66	Access to Medical Records	£50.00	
67	Court Exemption	£25.00	
68	Power of Attorney Certificate - GP Attendance	£95.00	
69	Power of Attorney Certificate - Non GP Attendance	£80.00	GP Not in Attendance
70	Report - Written without Examination	£133.00	
71	Report on Pro Forma	£89.50	No Examination
72	Solicitor - copy charge	£0.50	per sheet to a maximum of £50
73	Solicitor - Extract from Record	£67.00	
74	Solicitor - Patient Records - With Consent	£50.00	
75	Solicitor - Postage	£5.00	
76	Solicitor - Report with additional Information	£80.00	

Medico-Legal

Ser	Service	Charge	Remarks
77	Certificate - Accident	£45.00	
78	Certificate - Cremation Form 4	£82.00	Incurrs charge 57.5p per mile
79	Certificate - Cremation Form 4 Mileage	£0.57	
80	Certificate - Cremation Form 5	£82.00	Incurrs charge 57.5p per mile
81	Certificate - Insurance	£45.00	Patient
82	Certificate - Sickness	£45.00	

Miscellaneous

Ser	Service	Charge	Remarks
83	Administration	£15.00	Per Half hour
84	Airgun Licence Certificate	£25.00	
85	Attachments (per printed page)	£0.50	Per Page
86	Blood Group (Private)	£50.00	Includes Laboratory costs
87	Blood Test (Private)	£50.00	Normally for Job Applications
88	Certificate - Sports Medical	£45.00	
89	Certificate - Sports Medical (With Examination)	£50.00	
90	Disabilty Living Allowance (DLA)	£55.00	
91	Document Request Turnaround 01: < 7 Days	£30.00	
92	Document Request Turnaround 02: 7 - 13 Days	£20.00	
93	Document Request Turnaround 03: 14- 20 Days	£15.00	
94	Document Request Turnaround 04: 21 - 27 Days	£10.00	
95	Electrocardiogram (ECG)	£45.00	
96	Flu Vaccination (Private)	£30.00	
97	Hepatitis B Result (Copy)	£12.00	
98	Home Visit	£60.00	

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Ser	Service	Charge	Remarks
99	House of Care Bursary	£1,000.00	
100	Housing Department Report	£25.00	
101	Kinship / Fostering	£35.00	
102	Letter - Discretionary	£20.00	
103	Letter - Discretionary	£10.00	
104	Letter Stating Fact	£18.00	
105	Letter Stating Fact (Complex Certificate)	£45.00	
106	Letter Stating Fact 2018	£20.00	
107	Medical Information (Routine)	£25.00	
108	Mental Health Act Section	£80.00	
109	Mileage	£0.25	Per mile
110	Pacemaker Removal	£75.00	
111	Postage	£5.00	
112	Postage (Documentation)	£5.00	Covers cost of postage and time taken to post
113	Postage (Quotation)	£1.00	Standard Class Envelope
114	Report - Simple	£25.00	
115	RTA Emergency Treatment	£21.30	Per person treated
116	RTA Emergency Treatment Mileage Allowance	£0.41	Per mile
117	Services (Undisclosed)	£50.00	
118	Shotgun Licence Certificate	£25.00	
119	Sick Note (Private)	£25.00	
120	Signature - GP	£10.00	Includes research time
121	Spirometry	£45.00	
122	Treatment	£30.00	
123	Universal Credit	£0.00	Contractual Obligation
124	Working with Children Under 8	£91.00	

MOD

Ser	Service	Charge	Remarks
125	MOD PHCR	£50.00	Copy of Records
126	MOD RG Medical Declaration	£65.00	Medical Admin Team
127	MOD Veterans UK	£39.09	Completed form

No Charge

Ser	Service	Charge	Remarks
128	Certificate - Bankruptcy	£0.00	
129	Certificate - Coroners' Council Tax Exemptions	£0.00	
130	Certificate - Coroners' Post Mortem	£0.00	
131	Certificate - Death	£0.00	
132	Certificate - DWP	£0.00	
133	Certificate - Notification of infectious diseases	£0.00	
134	Certificate - Paternity	£0.00	
135	Certificate - Professional evidence in court	£0.00	

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Ser	Service	Charge	Remarks
136	Certificate - Stillbirth	£0.00	
137	Certificate - To establish unfitness for jury service	£0.00	
138	Holders of EHIC	£0.00	Travel
139	Medical Records - Court Order	£0.00	
140	Vaccination for Travel Abroad	£0.00	Travel

Seafarer

Ser	Service	Charge	Remarks
141	ENG 1 Seafarer Medical Exam	£80.00	
142	Medical Referee (per Review)	£280.00	
143	Medical Referee for attending casework meeting	£400.00	

Travel

Ser	Service	Charge	Remarks
144	Fitness to travel Certificate / Letter	£45.00	
145	Freedom from Infection	£45.00	
146	Holiday Cancellation Certificate and Report	£45.00	
147	Holiday Cancellation Certificate and Report (Long)	£55.00	
148	Holiday Cancellation Exam and Report	£45.00	
149	International Certification of Vaccination	£18.00	
150	Passport Form / Photograph	£17.00	
151	Prescription (Private Issue)	£25.00	
152	Private Consultation	£30.00	Per 10 minute consultation
153	Travel Insurance - Copy Charge	£0.50	per sheet to a maximum of £50
154	Travel Insurance - Extract from Records	£67.00	
155	Travel Insurance - Patient Records - With Consent	£50.00	
156	Travel Insurance - Report with additional Information	£80.00	

Tribunal

Ser	Service	Charge	Remarks
157	Mental Health Review	£469.00	Medical Members
158	Tribunal Appointments	£345.00	Medical Members

Administrative Guide to fees for non-NHS services

Practice administrative staff must:

- Check all relevant paperwork is provided
- Formal notification of the doctors proposed fee and any further terms and conditions relating to the completion of the report should be communicated and agreed by both parties
- Check that the patient has signed consent if appropriate
- Log the arrival of the document in the practice system
- Search patient notes and marry up with the information request
- Allocate to the GP
- Once the report has been completed ensure copies are made and kept within the Practice record system
- Make diary entry or bring forward date to post completed report
- Complete payment claim form, log date of postage or report to relevant authority
- Chase the payment if appropriate
- Receive either payment schedule from requesting authority and reconcile with bank statement, or receive payable order or cheque and arrange banking.

GPs must:

- Assimilate contents of request, confirm patient consent has been granted to divulge if in order, and ascertain whether or not the Access to Medical Reports Act, Data Protection Act or Access to Health Records Act, applies
- Read all GP notes, hospital letters and laboratory results contained within the patient record - this is to ensure, as far as possible, that the facts they certify in a report or certificate are correct.
- Produce an appropriate response, either in writing, typed directly onto electronic report template, or by dictatio. Check and sign the final draft. Once signed, the report and any manual notes held should be returned to the administrator for copying and filing.